

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: <i>Ministry of Employment & Human Resources Development</i>			
2. Position Title: <i>Chief Fisheries Officer</i>	3. Salary Level: <i>6-5</i>	4. Division: <i>Marine Training Centre</i>	
5. Reports To: <i>Captain Superintendent</i>	6. Direct Reports: (Write No. & Position Title: <i>Deputy Captain Superintendent</i>)		
7. Primary Objective of the Position: Managing the overall operation of the Fisheries Department.			

8. Position Overview: Administering the management of the Department

<p>9. Financial:</p> <ul style="list-style-type: none"> i. Recurrent budget ii. Annual financial assistant iii. Control and verifying MTC Fisheries department order. 	<p>10. Legal:</p> <ul style="list-style-type: none"> i. Kiribati National Condition of Service 2020 ii. Procurement ACT 2020. iii. Kiribati Maritime Act 2017 iv. IMS Policy MTC v. ISM vi. ISPS vii. MTC Assessment Policy & Procedures viii. MTC OHS & EQ Policy ix. MTC Department operation Manual x. Company Business Ethic xi. Kiribati Shipping Act xii. Merchant Shipping Act 2006 xiii. Financial Regulation 2012 xiv. Kiribati Maritime Bill 2016 xv. Environmental Act as amended xvi. MLC 2006 xvii. STCW78 as amended xviii. STWC-F xix. Gender and Sexual Harassment Policy, Violent & Bullying
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<p>11. Internal Stakeholders:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Subject</th> <th>Captain Superintendent</th> <th>DSC/QMC</th> <th>HoD</th> <th>Doctor</th> </tr> </thead> <tbody> <tr> <td>Damage</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Injuries</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Incidents</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>Maintenance</td> <td></td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Purchases</td> <td style="text-align: center;">✓</td> <td></td> <td style="text-align: center;">✓</td> <td></td> </tr> </tbody> </table>	Subject	Captain Superintendent	DSC/QMC	HoD	Doctor	Damage	✓	✓	✓		Injuries	✓	✓	✓	✓	Incidents	✓	✓	✓	✓	Maintenance		✓	✓		Purchases	✓		✓		<p>12. External Stakeholders:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Subject</th> <th>MEHR</th> <th>MFED</th> <th>Marine Division</th> <th>Resp. Port Author</th> <th>Hospital</th> <th>Donors</th> <th>PUB/PWU</th> <th>Crewing Agent</th> </tr> </thead> <tbody> <tr> <td>Damage</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Maintenance</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">✓</td> <td></td> </tr> <tr> <td>Injuries</td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Purchasing</td> <td></td> <td style="text-align: center;">✓</td> <td></td> <td></td> <td></td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> </tbody> </table>	Subject	MEHR	MFED	Marine Division	Resp. Port Author	Hospital	Donors	PUB/PWU	Crewing Agent	Damage	✓						✓		Maintenance	✓						✓		Injuries	✓				✓				Purchasing		✓				✓		
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14. Key Challenges	15. Selection Criteria
<ul style="list-style-type: none"> • Drawing up training modules, curriculum and planning for MTC's advancement. • Taking part in shore 'On Duty' roster to up-keeping disciplinary upholding of trainees. • Perform any other reasonable instructions from the Captain Superintendent and Chief Officer. 	<p>15.1 PQR (Position Qualification Requirement):</p> <ul style="list-style-type: none"> • Master Foreign-Going Class 1 & 2 with at least 3 years fishing experience on Ocean-going fishing boat. Additionally, Certificate in Teaching Qualification is an advantage with good English and Leadership • Or Second mate foreign Going (OOW class 3) with at least 5 years' experience on ocean going fishing boat. Additionally, Certificate in Teaching Qualification is an advantage with good English and Leadership <p>15.2 Key Attributes (Personal Qualities):</p> <ul style="list-style-type: none"> • Must have sound knowledge of fisheries industry and training. • Excellent English communication skills (written & verbal). • Recent experience on an overseas fishing vessel in capacity of Mate or Master. • Should be out-going, social, innovative, creative and quick to react correctly to any arising situation. • Commanding of fishing vessel ocean-going will be of advantage.

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