

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: Ministry of Infrastructure & Sustainable Energy		
2. Position Title: Senior Renewable Energy Planner	3. Salary Level: 6	4. Division: Energy Planning Division
5. Reports To: Director for Engineering Services	6. Direct Reports: Senior Energy Planner	
<p>7. Primary Objective of the Position: To promote, initiate and coordinate energy developments for the Rural Islands</p> <ul style="list-style-type: none"> - To promote, facilitate and manage the overall renewable energy (RE) developments, activities and programs in accordance with government policy. - To oversee and facilitate performance of monitoring, supervisory, and regulatory functions to ensure implementation of energy sector policies and to provide independent oversight, regulation, monitoring of compliance, and enforcement in respect of industry participants and the energy sector and to regulate all aspects of the RE development to ensure compliance with the required standards. 		

8. Position Overview	
<p>9. Financial: Due with energy projects budget reconciliation and reporting</p>	<p>10 Legal:</p> <ul style="list-style-type: none"> i) To be familiar and works in accordance to the National Condition of Service (NCS), energy related policies and regulations ii) To be responsible for legal matters concerning the Ministry's energy developments for the Outer Islands
<p>11. Internal Stakeholders:</p> <ul style="list-style-type: none"> i) Report directly to the Energy Planner ii) Work closely with KOIL, KSEC, PUB and PVU on the energy projects/developments and related issues <p>To be referred to Manager:</p>	<p>12. External Stakeholders:</p> <ul style="list-style-type: none"> ii) Work closely with key stakeholders like MELAD, MCIC, MIA, just to name a few on energy developments and related issues concerning the Rural Islands ii) Coordinate the implementation of Rural energy related programmes with key national energy stakeholders

This position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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<ul style="list-style-type: none"> • Payment of goods and services from the recurrent and/or development fund • Budget matters • Overseas / local travel 	<p>To be referred to Manager</p>
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13. KEY ACCOUNTABILITIES*(Include linkage to KDP, MOP and Divisional Plan)*

- *KDP/KPA:*
- *MOP Outcome:*
- *Divisional/Departmental/Unit Plan:*

Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
Energy Project Developments for the Outer Islands	Develop, implement and manage energy projects in the Rural Islands	<p>Increased provision of sustainable energy access to households, communities and institutions in the Outer Islands</p> <p>Developed human capacity for implementing and operating applicable and sustainable renewable energy technologies</p>
Coordination of energy programmes in the Outer Islands	Coordinate energy programmes for the Outer Islands	Improved lifestyles in the Outer Islands through the application of appropriate technologies and other incentives

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10. Key Challenges	11. Selection Criteria
	<p>11.1 PQR (Position Qualification Requirement):</p> <p>Education: • Bachelor’s degree including Energy, Electrical and Mechanical Engineering, or other energy engineering-related field with at least 3 years of work experience in the RE field. Experience 3 years of work experience in energy or related field.</p> <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Master’s degree in Energy Management Electrical and Electronics Management/Engineering, and Mechanical Engineering in related to the energy field with at least 1 year in RE field experience: One year of work experience in energy or related field <p>Job Training:</p> <p>Prerequisite:</p>
	<p>11.2 Key Attributes (Personal Qualities):</p> <ol style="list-style-type: none"> 1. Knowledge: The post-holder must have acquired advanced skills in the following fields – energy management which includes energy efficiency, tariff and load analysis of power generation, distribution and transmission, and economic analysis skills. Specialized training in renewable energy and conventional energy systems can be considered.

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	<p>2. Skills: Be literate in computing or MS office programmes</p> <p>3. Attributes</p> <ul style="list-style-type: none">i) Physically & mentally fit, Conscientious and Co-operativeii) Writing and speaking in English must be excellent
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