

GOVERNMENT OF KIRIBATI
POSITION DESCRIPTION

1. Ministry: MFED		
2. Position Title: Senior Statistician (Economics)	3. Salary Level: L9-7	4. Division: National Statistics Office
5. Reports To: Deputy RS (Economics)	6. Direct Reports: Republic Statistician	
<p>7. Primary Objective of the Position:</p> <p>8. Compile GDP by Expenditure Approach – the second method of GDP compilation out of 3 methods Production, Expenditure and Income Approaches.</p> <p>9. Provide analysis on some of household surveys such as HIES</p> <p>10. Provide analysis on some of External Sector Statistics, Public Sector Statistics, International Trade Statistics, Price Statistics and GDP</p> <p>11. Assist in compiling other Economic Statistics such as primary, kpf, copra and fish. Advice to Assistant statisticians or Statistics Officers in difficulties in compiling statistics</p> <p>12. Assist in any Economic surveys</p> <p>13. Write reports or dissemination products</p> <p>14. In charge in absence of Deputy Statistician in work, meetings, workshops both local and overseas</p>		
15. Position Overview		
<p>9. Financial:</p> <p style="color: #00a0e3;">\$ 14534.00 to \$16663.00 per annum</p>	<p>16. Legal:</p> <p>Statistic ACT 96</p> <p>National Condition of Service 2012</p>	
<p>11. Internal Stakeholders:</p> <p>Permanent Secretary</p> <p>Deputy Secretary</p> <p>Subordinates</p> <p>Civil Servants</p> <p>State Owned Entities</p> <p>To be referred to Manager:</p> <ul style="list-style-type: none"> ➤ Reporting any data collection issues to Republic Statistician 	<p>12. External Stakeholders:</p> <p>Donor Partners</p> <p>State Owned Entities</p> <p>Private Companies</p> <p>NGOs</p> <p>General Public</p> <p>To be referred to Manager</p> <ul style="list-style-type: none"> ➤ Issues relating with customer service ➤ Way forward in resolving issues on hand 	

This is position description provides a comprehensive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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➤ Fraud activities

13. KEY ACCOUNTABILITIES *(Include linkage to KDP, MOP and Divisional Plan)*

- **KDP/KPA: KPA2:** Economic Growth and Poverty Reduction
- **MOP Outcome: KPA 2:** Outcome 4: Improved information available to the Government including through the production of accurate and timely statistics

Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
To ensure that a complete data is always available.	Carry out GDPe compilation, other Economic Statistics Activities, monitor and control the compilation of each series. Able to assist in ad-hoc surveys and can use software such as STATA or CSPRO.	<ul style="list-style-type: none"> ➤ Timely release of economic series ➤ Respond to any data request
Effective and efficient data collection process	Able to present statistical data to the public when needed.	<ul style="list-style-type: none"> ➤ Respond to any data request
Effective and efficient data entry process	Provide full back up support to the Officer in charge and other staff as and when required within the Organization	<ul style="list-style-type: none"> ➤ Adequate training for all staff ➤ Well trained staff ➤ Healthy and highly motivation to staff
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10. Key Challenges

11. Selection Criteria

11.1 PQR (Position Qualification Requirement):

Education:

Bachelor Degree in Official Statistics and Economics or any other double major

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Bachelor Degree in Economics or International Commerce/Business

Experience:

- At least understanding econometrics in producing macroeconomic statistics
- Have at least knowledge on analysis work and be able to write reports
- Have experience in the management of a large multidiscipline workforce including employees with professional qualifications

Job Training: On the job Training

11.2 Key Attributes (Personal Qualities):

Knowledge

- Should have work with Stata or similar, or any other statistical package
- Computer and Electronics
- Supervisory Skills/knowledge

Attributes

- Have good leadership, interpersonal and communication skills,
- Ability to influence and make an innovative contributions to the management of the Ministry of Finance and Economic Development,
- Sound problem solving skills,
- Able to develop an environment that motivates and support staff to achieve high levels of performance
- Fast learner

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