

GOVERNMENT OF KIRIBATI

POSITION DESCRIPTION

1. Ministry: Ministry of Fisheries and Ocean Resources		
2. Position Title: Fisheries Technician	3. Salary Level: L17/16-15/14-13	4. Division: Fisheries Division
5. Reports To: Principal Fisheries Officer	6. Direct Reports: Director of Fisheries	
7. Primary Objective of the Position: The initial purpose of this post is to ensure that the maintenance and repair works has required for Fisheries Division equipment, crafts work, welding and mechanical is achieved.		

8. Position Overview	
9. Financial: None	10 Legal: Fisheries Act
11. Internal Stakeholders: • Director of Fisheries • Principal Fisheries Officer • Fisheries Technicians (colleagues) • Marine Mechanic To be referred to Manager: • Outer island Fish Centers maintenance reports • Outboard engines maintenance reports • Advice on welding activities • Reports on welding activities conducted	12. External Stakeholders: • CEO/Clerk to Islands Council • Outer island fish centers operators • Island Council Treasurer • Governmental/Non-Governmental Agencies e.g fisherman cooperatives • Local Community • Women Associations To be referred to Manager • Addressing issues concerning assistance on fish centers maintenance. • Reports concerning current status of outer island fish centers • Advice on Outboard engines troubleshooting • Advice on mechanical/electrical items • Addressing issues concerning aluminum boat welding
13. KEY ACCOUNTABILITIES <i>(Include linkage to KDP, MOP and Divisional Plan)</i> ▪ KDP/KPA:	

This is position description provides a comprehensive, but not exhaustive, outline of the key activities of the role. It is an expectation that you may be required to perform additional duties as required.

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▪ <i>MOP Outcome:</i> ▪ <i>Divisional/Departmental/Unit Plan:</i>		
Key Result Area/Major Responsibilities	Major Activities/Duties	Performance Measures/Outcomes
Ministry technical activities.	Willing to work and assist in the overall maintenance of the Fisheries Division Head Office, Hatcheries, Boat Building and other fisheries facilities (electrical, carpentry and mechanical faults.).	Number of assistances offered in the electrical, carpentry and mechanical faults
Support programs in boat building, crafts work, fiber glass, OMB maintenance and repair	Willing to provide assistance in areas of mechanical welding, fiberglass and outboard engines	Number of assistances offered in the field to the local communities, local fishermen and island as a whole.
Providing technical assistance to the community	Carry out other duties as and when directed by the Director of Fisheries or other Senior Officers	Progress report on activities.
	Willing to travel at any unexpected time and schedule during and outside working hours	Number of islands visited for fisheries related programs
	Willing to work and assist in the overall maintenance of the Fisheries Division, head office, hatcheries, boat building and other fisheries (electrical, mechanical and carpentry faults)	

10. Key Challenges	11. Selection Criteria
	11.1 PQR (Position Qualification Requirement):

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	Education: Form 4 or Form 5 Job Training: Prerequisite
	11.2 Key Attributes (Personal Qualities): 1. Knowledge ○ Customer and Personal Service ○ English Language ○ Computers and Electronics ○ Outboard Motor engines ○ 2. Skills: ○ Speaking ○ Active Listening ○ Reading Comprehension ○ Social Perceptiveness ○ Maintenance and Monitoring 3. Attributes ○ Efficient ○ Effective ○ Innovative ○ Creative ○ Approachable ○ Cooperative ○ Fair ○ hardworking and dedicated ○ sharing ○ interested in meeting people

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